



High School Online Course(s) Process and Application

To ensure an efficient application process, the student, parents / guardians, and EAHS employees involved in the application process should make sure all signatures are on all forms before due date.

Name: _____

STEP 1: Schedule an appointment with your counselor to pick up the High School Online Application and discuss the following:

- The entire application process
- Areas of interest and how they relate to your post-secondary goals
- Review to determine your course(s) of interest
- A particular program that would best meet your goals

STEP 2: See the following individuals to ensure you meet the requirement of “*Academic Good Standing:*”

- 90% Attendance the trimester prior to application (Attendance)
- The student must have a GPA of 2.5 or better in the trimester prior to application (Counselor)
- Student behavior supports their independent learning (Associate Principal)

Attendance _____ *initial* Counselor _____ *initial* Assoc. Principal _____ *initial*

STEP 3: Return this application to your counselor by:

August 1 - Trimester I enrollment
November 1 - Trimester II enrollment
February 1 - Trimester III enrollment

STEP 4: Counselors submit application to the Principal for review.

STEP 5: High School Online Course(s) Application will be reviewed and returned to the Counselors, who will then meet with the student to finalize the process and enrollment. Counselors will review impact of online courses on academic history and identify the Teacher of Record and Local Education Guide

TOR/LEG: _____

PROGRAM NOTES:

If a student receives a failing grade or fails to complete (drops) a course for which the school district has made payment, the school board will request reimbursement for all costs related to this course. The board will request reimbursement from the student if he or she is an adult or from the student’s parent or guardian.

Parent Signature: _____

Course(s): _____

